

## ANTI - RAGGING CELL

### *Zero Tolerance for any form of Ragging*

In accordance with Section 3, of the University Grants Commission (UGC) Act, 1956, & the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, Surendranath Law College has constituted an Anti- Ragging Committee with the effective mandate of curbing the menace of ragging.

### **What Constitutes Ragging?**

Ragging constitutes one or more of any of the following act:

- a) Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student.
- b) Indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student.
- c) Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student.
- d) Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher.
- e) Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- f) Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students.
- g) Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person.

- h) Any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student.
- i) Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

<b>ROLES AND DUTIES OF THE ANTI - RAGGING CEL</b>
---

- i. To inculcate a culture of establishing a ragging free environment in the campus.
- ii. To devise strategies and Action Plan for curbing the menace of ragging.
- iii. To conduct awareness programmes through lectures and poster campaigns against ragging.
- iv. To engage in checking the college premises and keeping a vigil on incidences of ragging.
- v. To sensitise students to report any instance of ragging to the concerned authority.
- vi. To inform students about the methods and modes of raising a complaint on incidents of ragging in the campus.
- vii. To ensure that the mechanism for registering complaints is safe, accessible and sensitive.
- viii. To take cognizance of complaints about ragging in the campus and take necessary steps to conduct enquiries, submit findings and recommendations for redressal.
- ix. To make arrangements for appropriate psychological and emotional support (in form of counselling, security and other assistance) to the victim if she/he so desires.
- x. To ensure that the victim/complainant or witnesses are not victimised or discriminated against while dealing with complaints of ragging.
- xi. To ensure the confidentiality of complaints and identity of the victim/complainant.

- xii. To ensure that the college receives the Anti-ragging Declaration duly filled-in and signed by the students and the parents of newly admitted students in the prescribed format

### **Disciplinary Procedure of Anti-Ragging Cell**

- a) All disciplinary matters will be placed before the Committee, which will hear the matter and report it to the Governing body which will take action according to the due process of law.
- b) The affected student is required to submit an anti-ragging affidavit as per the UGC notification.
- c) The institution will summarily punish or reprimand the guilty student, either by itself or by following procedures, administrative or otherwise, by constituting a special Enquiry Committee and put forth its findings or recommendations before the competent authority to take a decision.

### **Format & Procedure for Filing Complaints on Ragging Incidents.**

A complaint on Ragging can be raised by any of these methods:

- i. Complaints may be emailed to the Anti-Ragging Committee:  
[anti.ragging@snlawcollege.ac.in](mailto:anti.ragging@snlawcollege.ac.in)  
[snlcollege@gmail.com](mailto:snlcollege@gmail.com);
- ii. Complaint may be raised through a phone call to the college: 033-23503896 / 9903654984
- iii. Written complaints may be dropped into designated COMPLAINT BOX located in the college main building.
- iv. Students can also lodge complaint by logging in to the grievance redressal portal available in the college website
- iv. UGC portal: [https://www.antiragging.in/complaint\\_register\\_form.html](https://www.antiragging.in/complaint_register_form.html)

The Anti-Ragging Committee assures confidentiality to protect the identity of the complainant.

A Written complaint with the following information is required to be filed up by the victim or any person reporting the incident.

1. Name of complainant - \_\_\_\_\_
2. Email of the complainant \_\_\_\_\_
3. Phone No. of the complainant - \_\_\_\_\_
4. Name of the victim- \_\_\_\_\_
5. Victim's Gender- \_\_\_\_\_
6. Victim's Caste- \_\_\_\_\_
7. Semester details of the victim- \_\_\_\_\_
8. Email of the victim- \_\_\_\_\_
9. Phone No. of the victim- \_\_\_\_\_
10. Place of ragging- \_\_\_\_\_
11. Ragging details/Description of Incident - \_\_\_\_\_
12. Attach Evidence (if, any)

N.B. The college ensures that the confidentiality of such a disclosure by the student will be maintained. As per UGC Regulation on curbing the menace of ragging in Higher educational institutes, 2009, every student and his/her parents to file an affidavit avowing not to indulge in ragging. Candidates are also mandatorily required to fill up the anti-ragging declaration form available in the website along with the admission form.

ANTIRAGGING DECLARATION Undertaking to be filled-in and signed by the students and the parents of newly admitted students.

**SECTION – 17 FORMAT FOR ANTIRAGGING DECLARATION – [LINK](#)**

### **ANTI-RAGGING CELL**

---

**Dr. Mohammadi Tarannum (Vice Principal), Chairperson**  
**Dr. Ishraz Ahmed, Convenor**

#### **Members:**

---

Dr. Nilansu Das (GB Member)  
Mr. Debasish Banerjee (GB Member)

Dr. Niloy Bagchi, (Assistant Professor & GB Member)  
Dr. Caesar Roy, Member (Assistant Professor & GB Member)  
Mr. Samujjal Chakraborty (Head Clerk in-charge & GB Member)  
Dr. Amit Ghosh, External Member  
Dr. Rukmini Thapa  
Dr. Shubhadeep Chakrabarti  
Mr. Deepak Mallick, External Member, NGO -Swapnoneer

**Student Members:**

---

Sk Shahan Sajjad (2nd year)  
Suman Bala (3rd year)  
Ashis Roy (4th Year)  
Sneha Mitra (4th Year)

**ANTI-RAGGING SQUAD**

---

**Dr. Ishraz Ahmed, Convenor**

Dr. Niloy Bagchi, (Assistant Professor & GB Member)  
Dr. Caesar Roy, (Assistant Professor & GB Member)  
Dr. Rukmini Thapa  
Dr. Shubhadeep Chakrabarti

**Student Members:**

---

Sk Shahan Sajjad (2nd year)  
Suman Bala (3rd year)  
Ashis Roy (4th Year)  
Sneha Mitra (4th Year)